	Western Regional Advisory Committee (RAC) Meeting October 22, 2008 Minutes 10:00 a.m. - 1:00 p.m. Washington County Health Department	
Agenda Item	**Discussion**	**Decisions/Follow-up**
Welcome • Introduction of AIDS Administration Staff and Participants	• Glenn Clark welcomed everyone to the meeting. • Introductions occurred.	N/A
RAC Update • Overview of RAC • Meeting Purpose • Summary of Evaluation Responses	• Evaluations were reviewed by Glenn Clark. Results were favorable. Many evaluations showed that there were more newcomers than ever at the last meeting. • Glenn also explained the importance of the evaluations in helping the staff to better understand the needs and demands of consumers and meeting goers. • The feedback about the last meeting was very positive.	N/A
Re-Visit Brainstorming Sessions from Previous Meeting	• Glenn gave a review of the last meeting in September where the participants went into a brainstorming session. Many felt that they really enjoyed the process of picking out the gaps and recognizing the successes of all the topics given. • Participants felt it really help put into perspective which things should become priority and what needs to be addressed by all people involved in the fight against HIV/AIDS. • Glenn and today's participants identified the need for more prevention people coming to the meetings as well as planning ahead and recognizing what meetings are bringing in the most recruits. • Fahd Habeeb wrapped up with going into detail about the brainstorming breakout sessions and the results of the information shared between participants. Limited staffing and funding are still major issues that were mentioned during the last meeting.	
Prevention Plans • MSM Supplement & MSM Strategic Plan • Transgender Response Team	• Dionna Robinson presented a prevention plan presentation along with updates on statistics in the Central Region. • The presentation informed participants of the plans in use in the Central regions. Dionna also reviewed the current projects in action and the goals trying to be reached by each of the current projects. Planned projects were also introduced. • Questions were asked an answered about the prevention plans.	N/A

Priority (Ranking) Setting: HIV Care Services • Process and Voting	• Glenn Clark presented a HIV Care Prioritization presentation about the use of Part B funding (Federal Funding). • He reviewed the Maryland AIDS Administration mission statement and emphasized how important it is for the organization to receive input from the community on how to allocate Part B funding. • During the presentation, Glenn introduced a Quick Needs Assessment handout for the participants to rate the greatest service needs in the HIV community. • The participants then discussed their ratings and why they rated the way they did. • Next, Glenn asked the participants to prioritize what services Part B dollars should be spent on. Participants shared their feedback.	N/A
Year End Summary	• Glenn Clark closed the meeting with a year end summary of the year's goals and productivity of the committee. • Participants shared what they thought were successes. They also pointed out what was missing and what the RAC could do better for the progress of future meetings.	
Wrap Up • Announcements • Next Steps • Completing Evaluations	• 11 attended the meeting today. • The next RAC meeting is Tuesday March 24, 2009 from 10:00 a.m. – 12:30 p.m. • Location to be announced. • Evaluations were collected.	Evaluation results will be shared in the future.

Childcare Payment Requests: 0
Travel Expense Requests: 0

Western Region Prioritization/Ranking of Ryan White Part B Service Categories

State Fiscal Year 2009 (July 1, 2008-June 30, 2009)

CORE MEDICAL SERVICES	Rank (given other funding streams and resources per service categories listed, rank how we should prioritize Part B funding for core medical services)
Medical Case Management (including Treatment Adherence)	1
Dental (Oral Health Care)	4
Mental Health Services	3
Substance Abuse Services Out-patient	5
Primary Medical Care (Outpatient/Ambulatory Health Services)	2
Medical Nutrition Therapy	6
SUPPORT SERVICES	Rank (given other funding streams and resources per service categories listed, rank how we should prioritize Part B funding for support services)
Non-Medical Case Management (formerly Client Advocacy)	1
Housing Services	4
Psychosocial Support Services	3
Emergency Financial Assistance	2
Medical Transportation	4
Outreach Services	7
Food Bank/Home Delivered Meals	6
Child Care Services	8